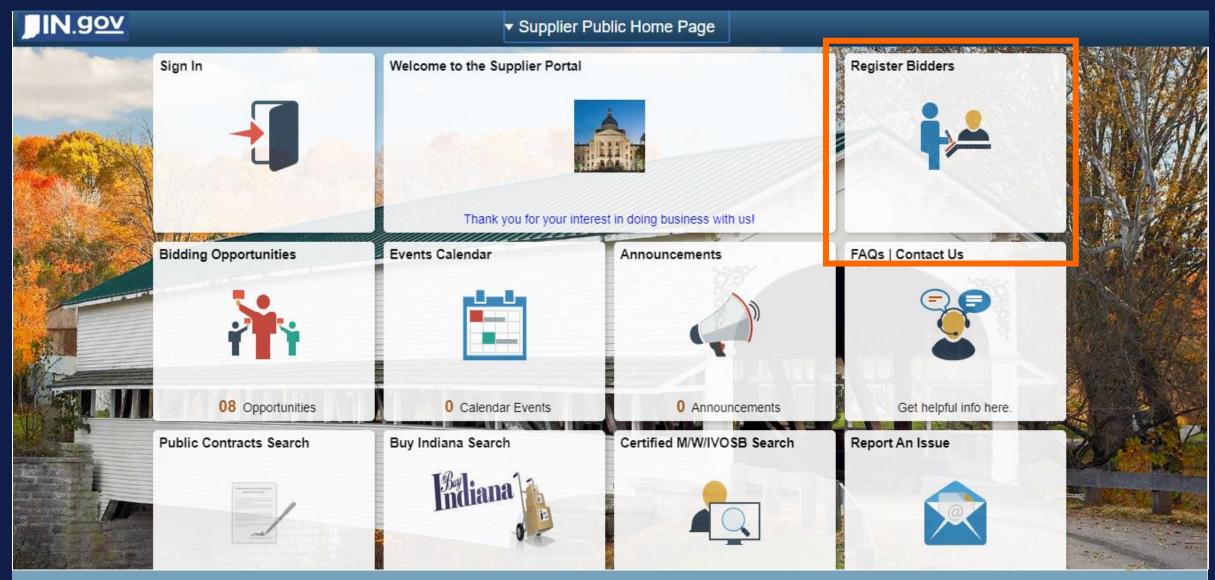
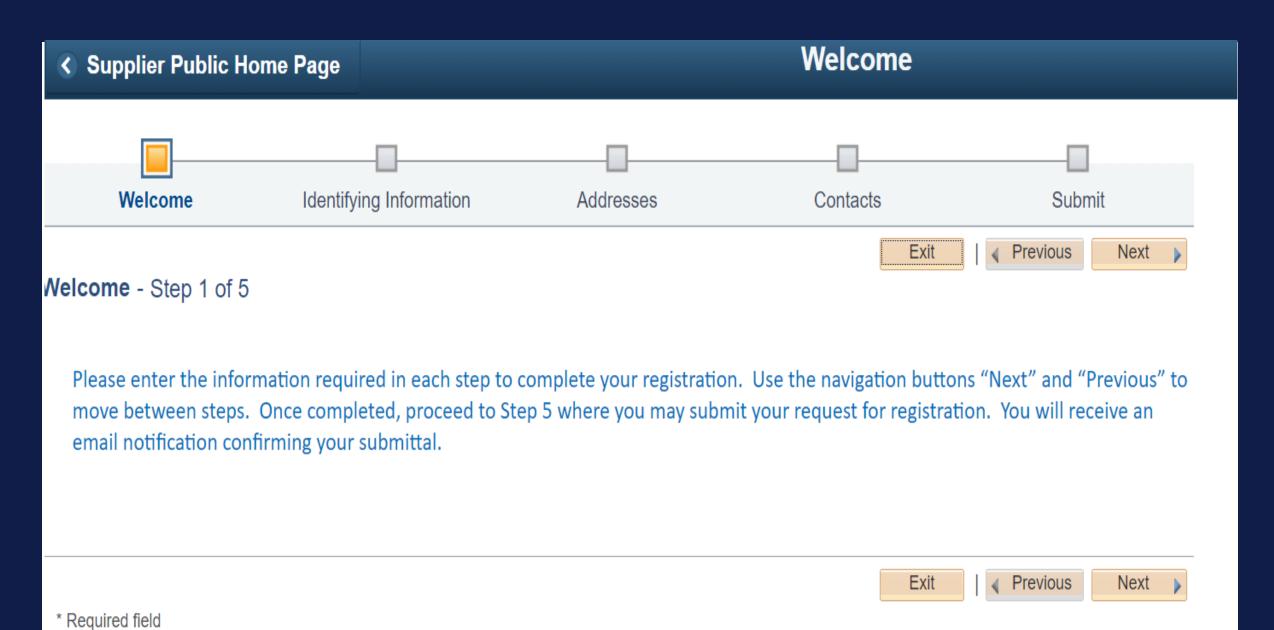
E-CERTIFICATION NAVIGATION FOR APPLICANT MBE/WBE/IVOSB VENDORS

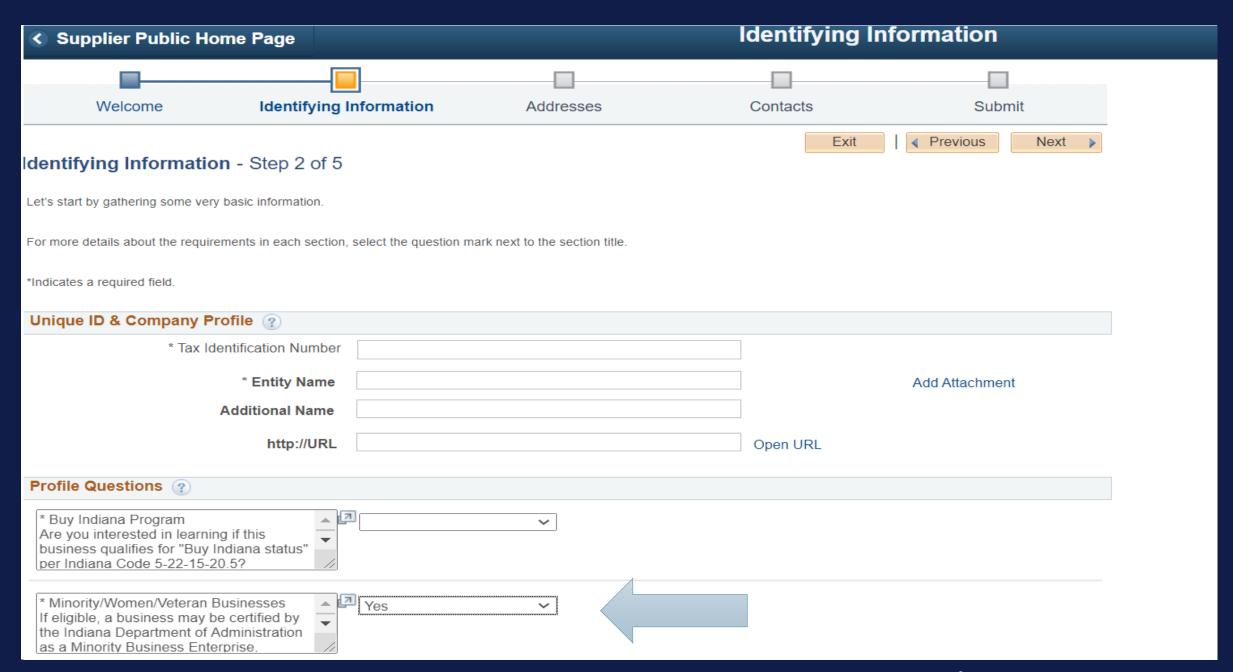
Division of Supplier Diversity





Please visit https://www.in.gov/idoa/procurement/supplier-resource-center/requirements-to-do-business-with-the-state/bidder-profile-registration/





Indiana Department of Administration - Division of Supplier Diversity





Mon 10/26/2020 11:57 AM

Greetings!

You requested additional information about the State of Indiana certification programs for Minority Business Enterprises, and/or Indiana Veteran-Owned Small Business Enterprises. The Indiana Department of Administration, Division of Supplier Diversity, is the state agency responsible for determining eligibility for those programs. For non-Indiana companies, please check this link if Indiana accepts applications from your state: https://www.in.gov/idoa/mwbe/2492.htm.

A business may be eligible for certification if it is at least 51% owned by and controlled by a minority, a woman, or a veteran. There are other factors taken into consideration, such as the experience of the business owner. It is possible for a business to hold all three certifications at once, if it meets all the eligibility requirements. Once certified, a company can be counted toward the participation/utilization of MBE, WBE or IVOSB on state-funded contracts.

Why become certified?

Through certification, the Division positions these certified businesses so that they may benefit from subcontracting opportunities on state contracts. In addition, certified Minority, Women and Veteran business enterprises:

MBE/WBE:

- Certification opens doors once closed to MBE/WBEs.
- Certified MBE/WBEs qualify for subcontracting opportunities on state contracts.
- Certified MBE/WBEs qualify as an MBE/WBE for purchasing by casinos and state universities, as well as other public and private organizations.
- Certified MBE/WBEs receive notification of state business opportunities.

IVOSB:

- Ability to be counted for participation as an IVOSB on state contracts.
- There is a 3% set-aside for IVOSBs.
- Certified IVOSBs receive notification of state business opportunities.

Please go to https://www.in.gov/idoa/mwbe/index.htm for more information, or to apply.

Sincerely,

The Indiana Dept. of Administration

Your Recent Bidder Registration

? XXStateofIndiana@idoa.in.gov

i We could not verify the identity of the sender. Click here to learn more.

Congratulations! Your registration as a bidder with the Indiana Department of Administration is complete.

Company Name:

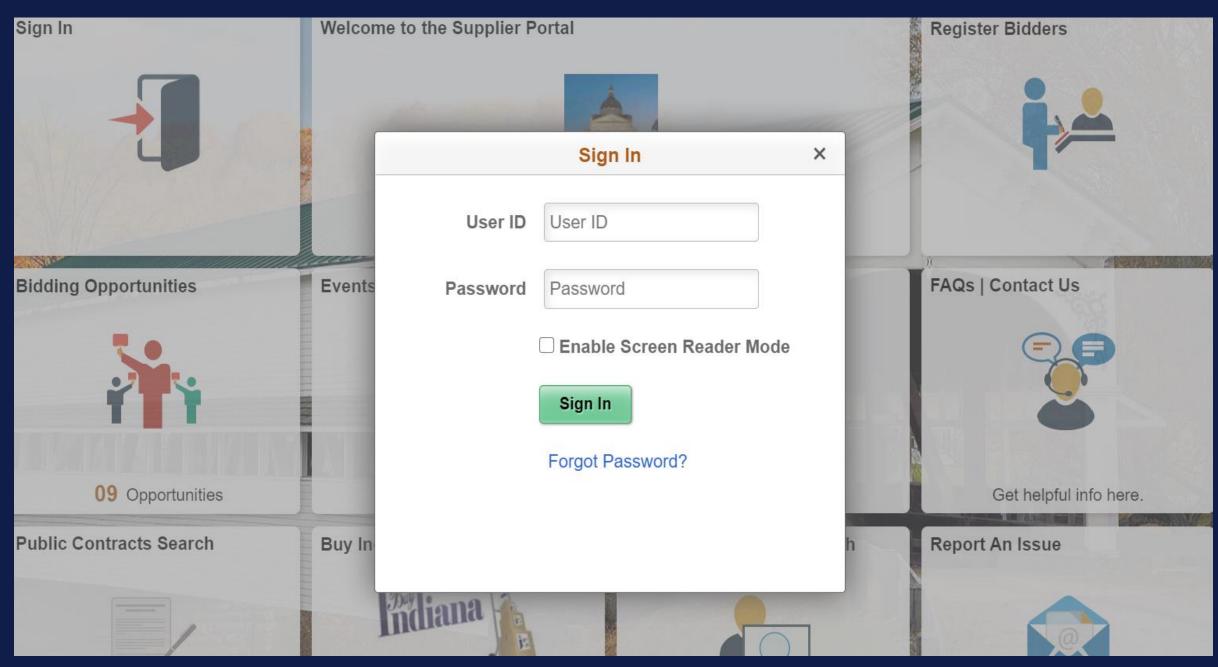
Bidder ID: 00000

Separate notifications containing logon information will be sent to all approved contacts created for this Bidder ID.

- New User Account Creation
? XXStateofIndiana@idoa.in.gov To We could not verify the identity of the sender. Click here to learn more.
A user profile tied to your State of Indiana bidder registration has been successfully created.
User ID:
Password:
Bidder Name:
Bidder ID: 00000
Using the User ID and password above, follow the link below to log into the Supplier Portal to view or update your registration information.
State of Indiana Supplier Portal
f you encounter problems, please follow the instructions at How To Submit An Issue to report an issue and request assistance.
Thank you,
Indiana Department of Administration

Procurement Division





ORACLE' PEOPLESOFT Your password has expired. Click here to change your password.

Change Password

User ID JSMITH1

Description James Smith

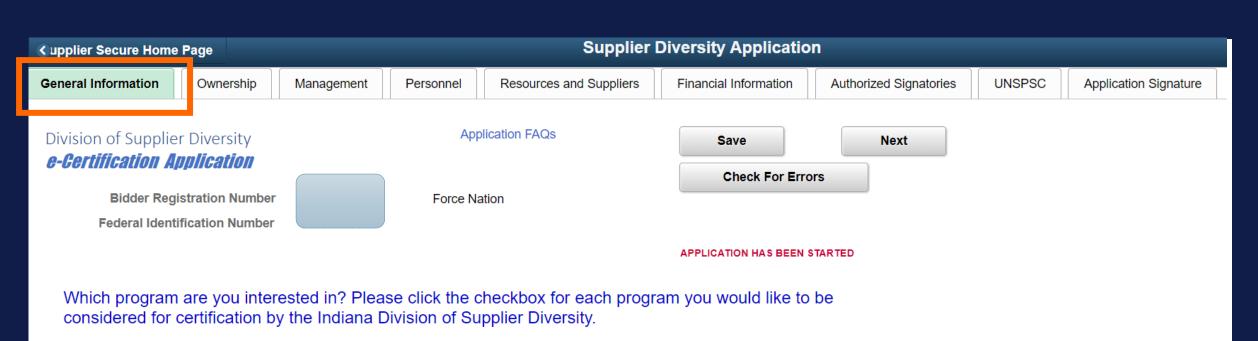
*Current Password •••••

*New Password •••••

*Confirm Password ••••••

Change Password





□ Indiana Veteran Owned Small Business Enterprise (IVOSB)

Before You Begin (Checklist)
About Applying for Certification

M/WBE Legal Requirements

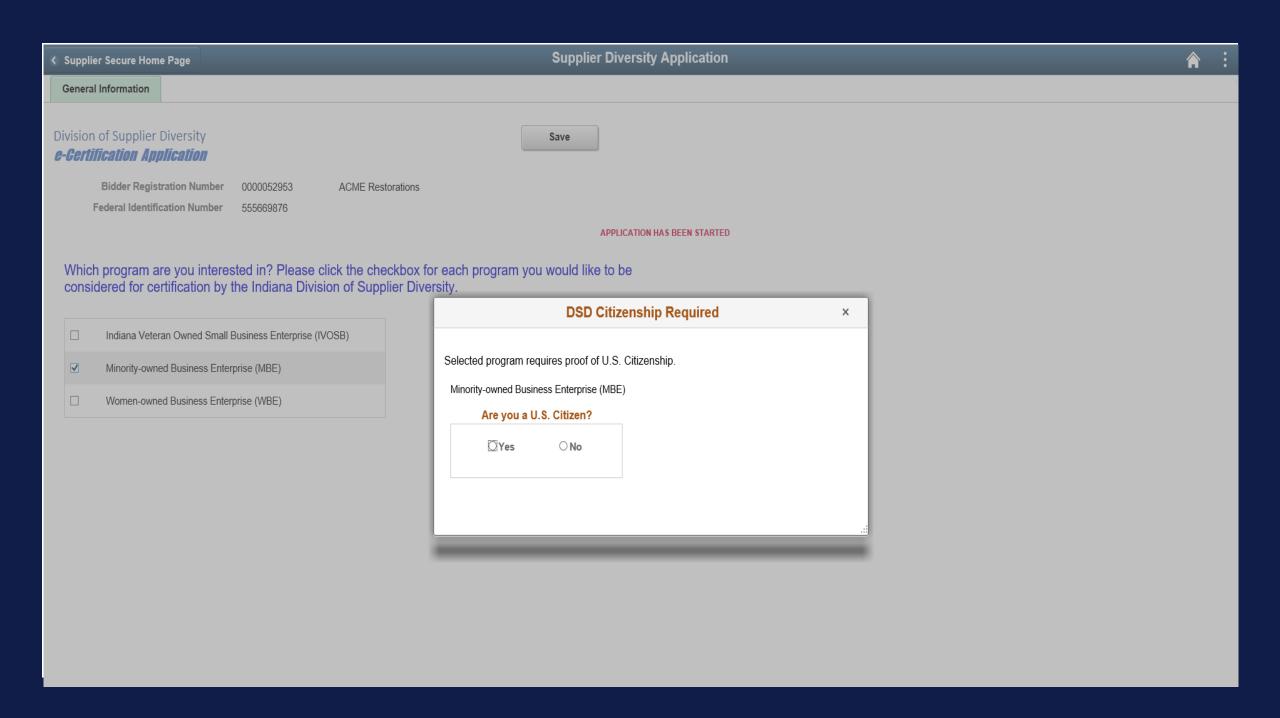
IVOSB Legal Requirements

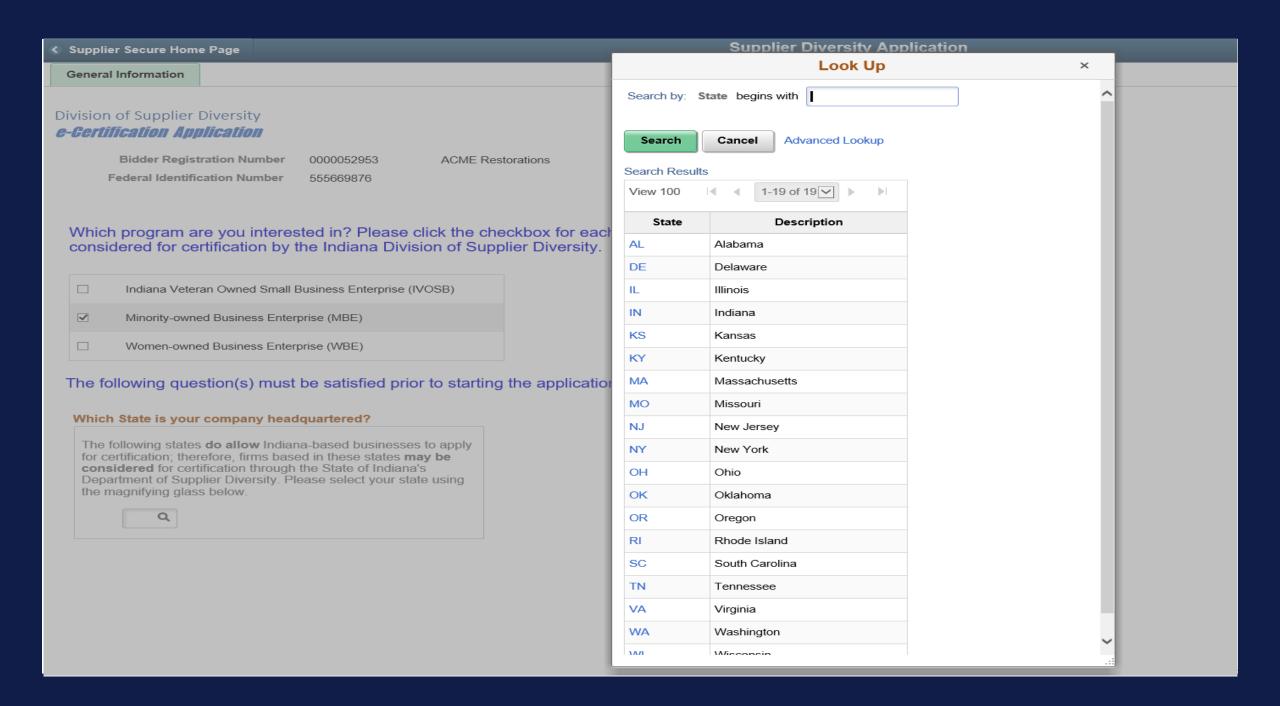
The following question(s) must be satisfied prior to starting the application.

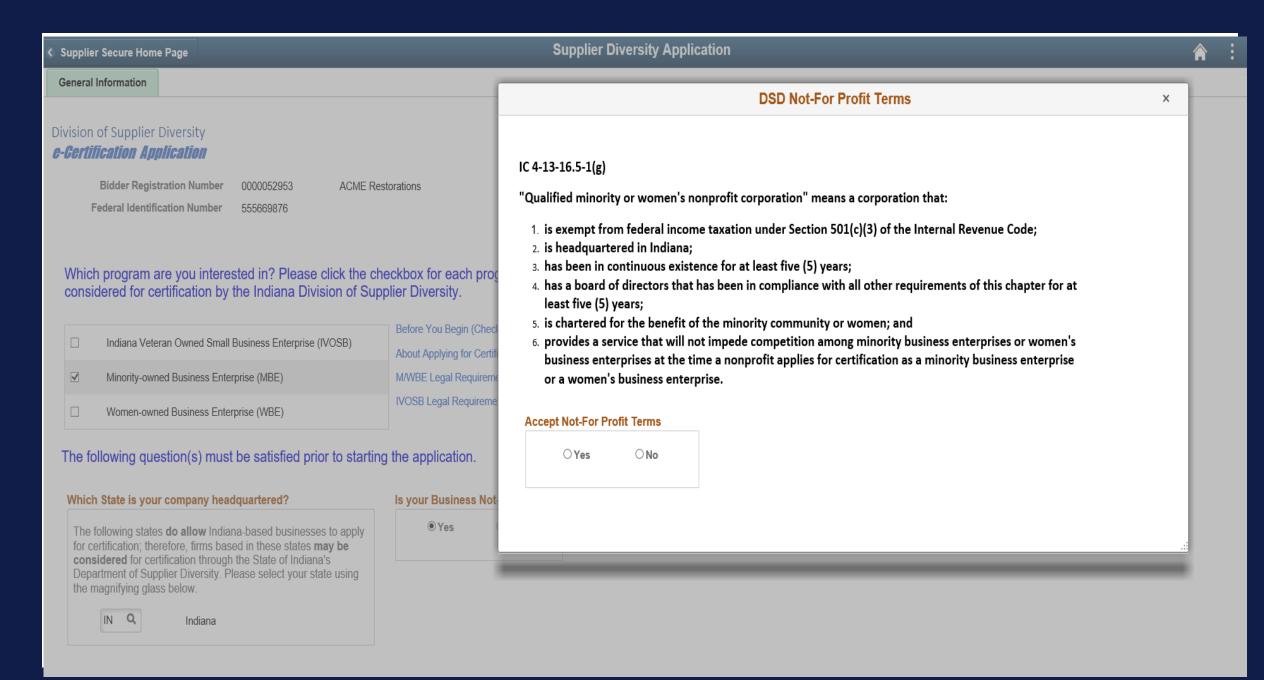
Which State is your company headquartered?

The following states **do allow** Indiana-based businesses to apply for certification; therefore, firms based in these states **may be considered** for certification through the State of Indiana's Department of Supplier Diversity. Please select your state using the magnifying glass below.

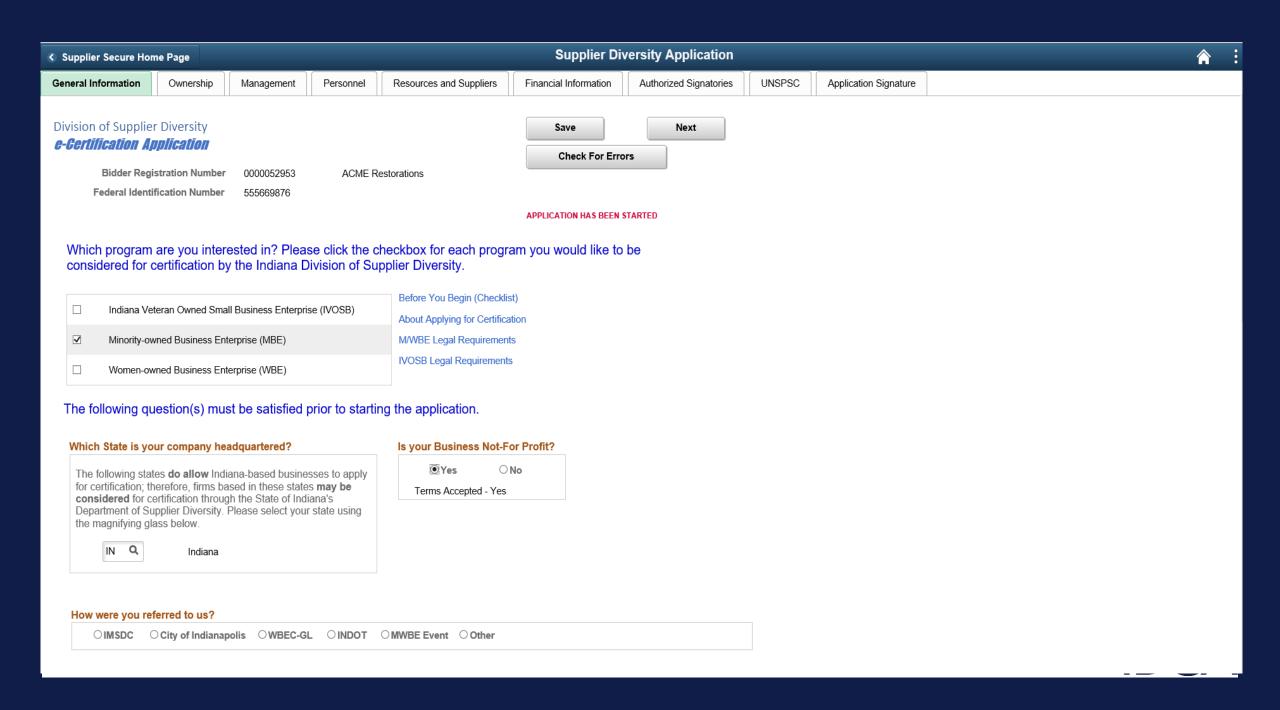


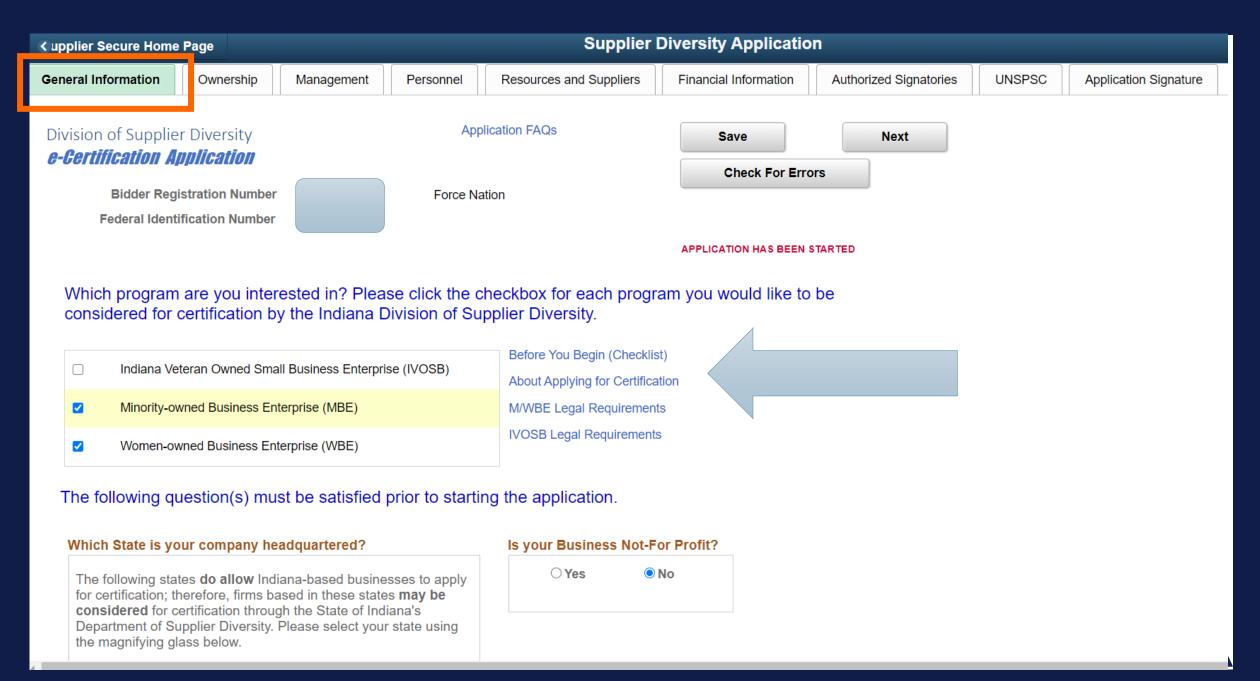


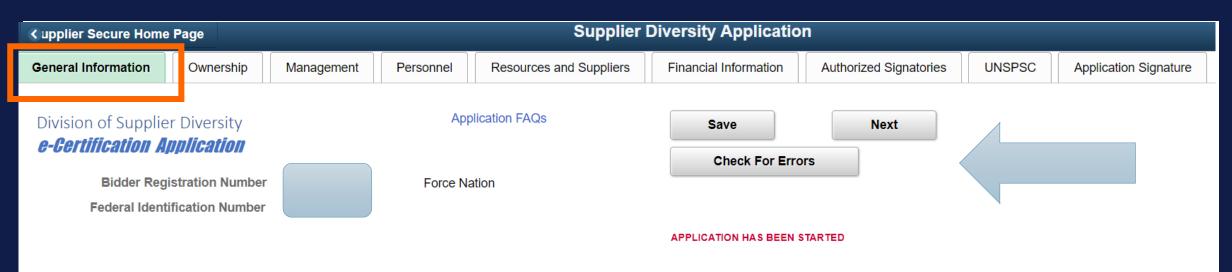




Click Here to Return to the Application







Which program are you interested in? Please click the checkbox for each program you would like to be considered for certification by the Indiana Division of Supplier Diversity.

	Indiana Veteran Owned Small Business Enterprise (IVOSB)	Before You Begin (Checklist)
		About Applying for Certification
~	Minority-owned Business Enterprise (MBE)	M/WBE Legal Requirements
~	Women-owned Business Enterprise (WBE)	IVOSB Legal Requirements

The following question(s) must be satisfied prior to starting the application.

Which State is your company headquartered?

The following states **do allow** Indiana-based businesses to apply for certification; therefore, firms based in these states **may be considered** for certification through the State of Indiana's Department of Supplier Diversity. Please select your state using the magnifying glass below.

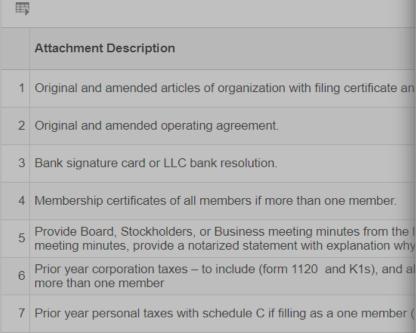


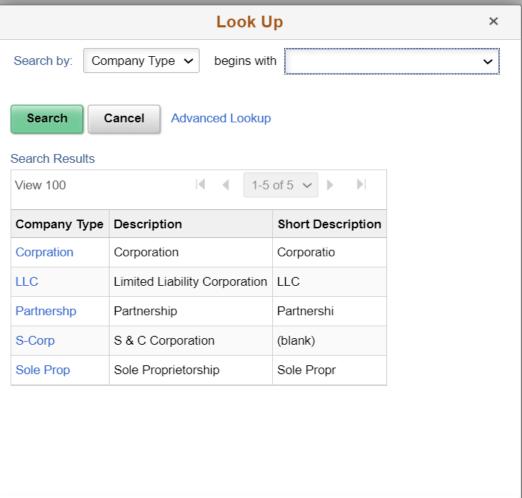


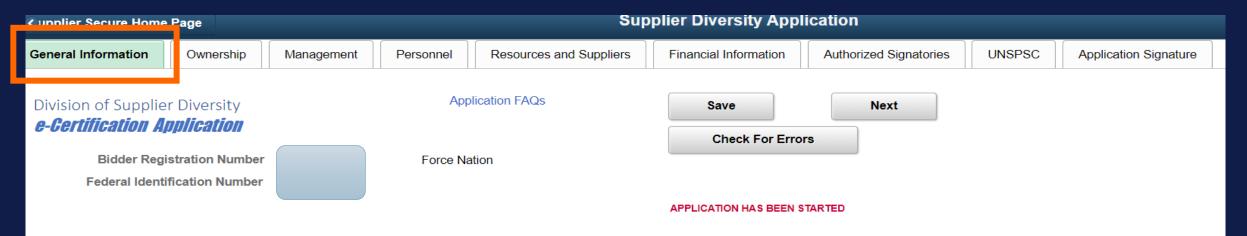
Supplier Diversity Application

Type of Firm

LLC Q Limited Liability Corporation







Which program are you interested in? Please click the checkbox for each program you would like to be considered for certification by the Indiana Division of Supplier Diversity.

II	1-7 of 7 ∨			
	Attachment Description	Attachment Required	Attachments	
1	Original and amended articles of organization with filing certificate and state seal.	Yes	Add/View Attachments (1)	
2	Original and amended operating agreement.	Yes	Add/View Attachments (1)	
3	Bank signature card or LLC bank resolution.	Yes	Add/View Attachments (1)	
4	Membership certificates of all members if more than one member.	Yes	Add/View Attachments (1)	
5	Provide Board, Stockholders, or Business meeting minutes from the last 3 years. If you do not have meeting minutes, provide a notarized statement with explanation why there are no meeting minutes.	Yes	Add/View Attachments (1)	
6	Prior year corporation taxes – to include (form 1120 and K1s), and all owners personal taxes if filing as more than one member	Yes	Add/View Attachments (1)	
7	Prior year personal taxes with schedule C if filling as a one member (sole Proprietor)	Yes	Add/View Attachments (1)	

Total number of the firm's annual full-time work force?

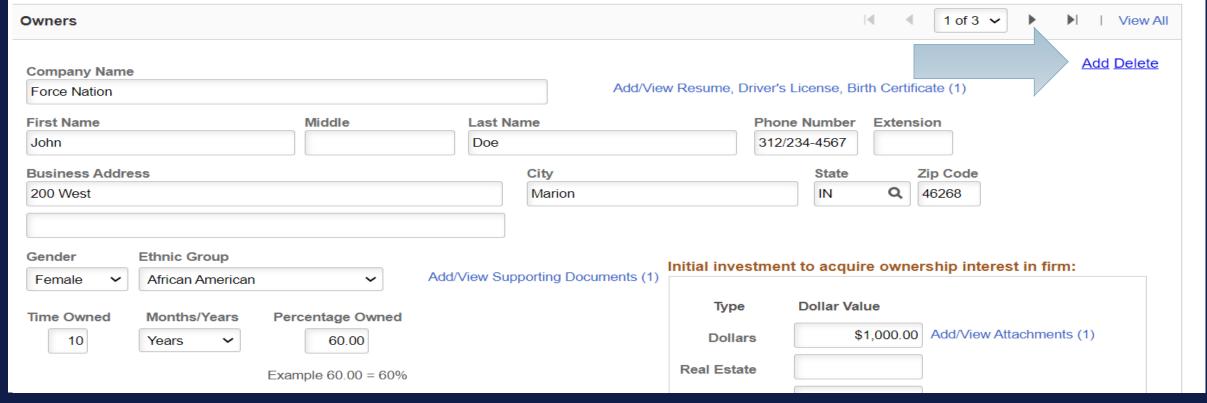
Date business was established

25

01/12/2010

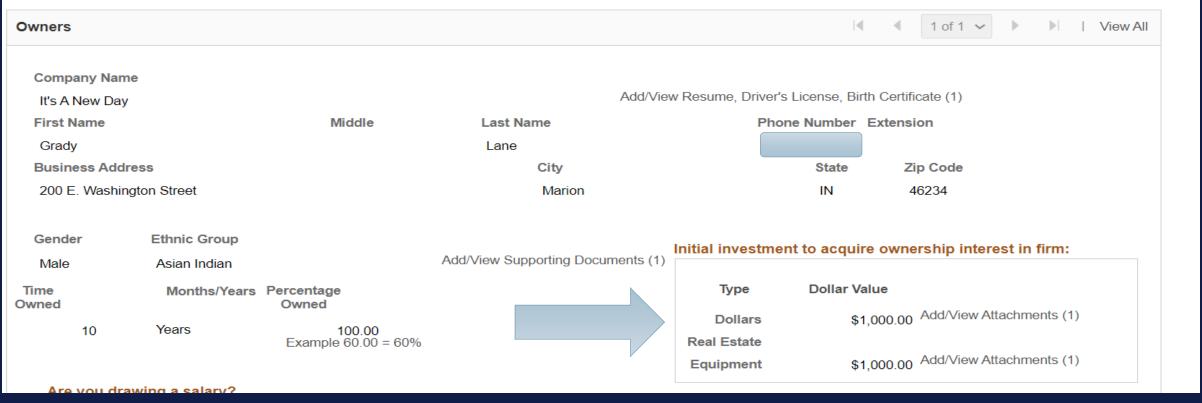


Identify <u>all</u> individuals and list their cash, equipment and/or real estate investments in the firm.



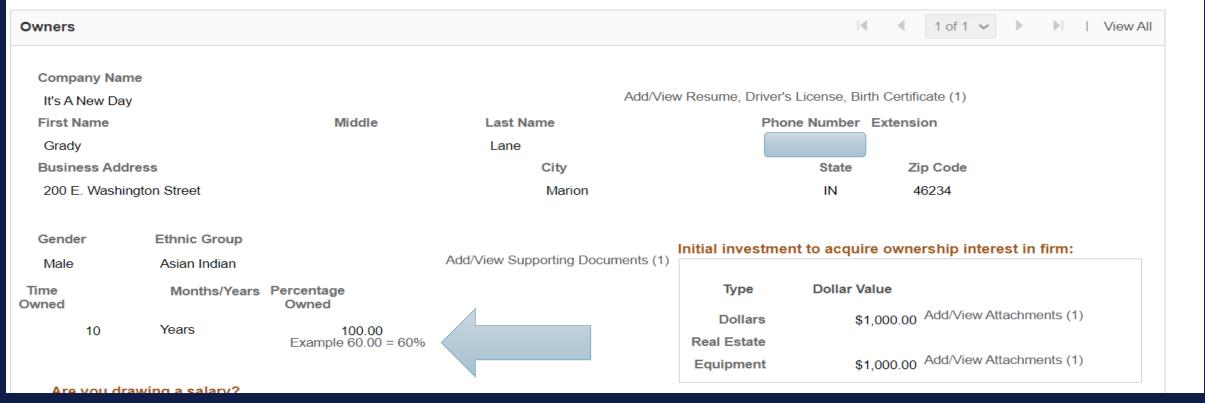


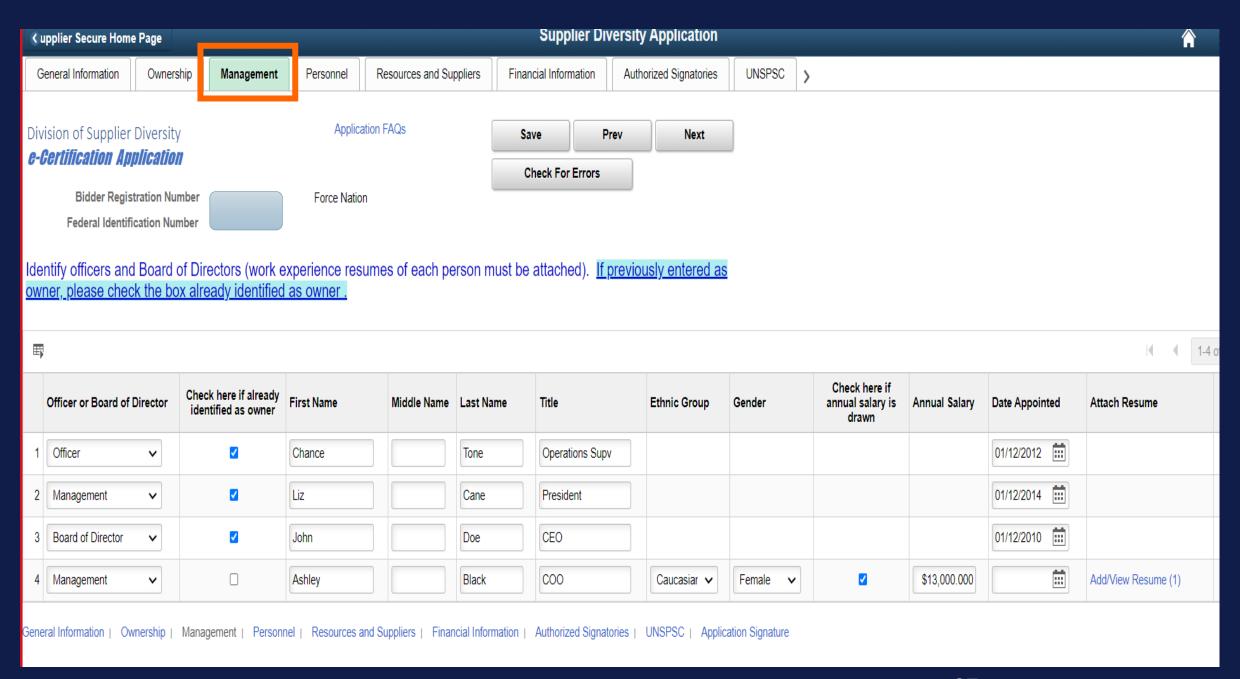
Identify <u>all</u> individuals and list their cash, equipment and/or real estate investments in the firm.





Identify <u>all</u> individuals and list their cash, equipment and/or real estate investments in the firm.

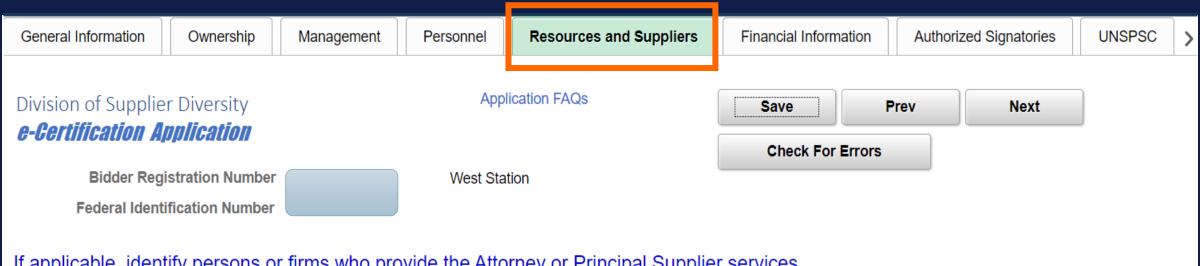




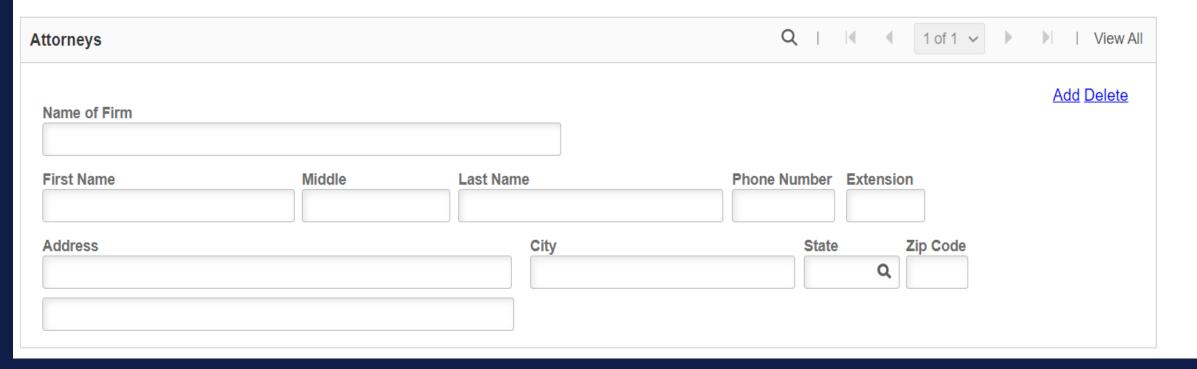


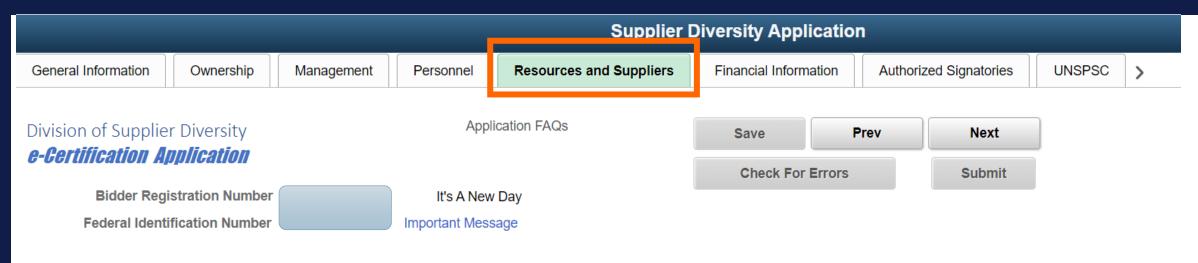
Indicate management personnel who control the firm in the areas of Financial Decisions (responsibility for check signing, acquisition of lines of credit, surety bonding, supplies, etc.), Estimating, Hiring/firing of Management Personnel, Field/Production Operations Supervisor, Field Supervisors, Contract signature authority (contract execution, bid submission), Office Management, Marketing/Sales, Purchasing of major equipment. If the job function is performed by a previously identified owner, please click the owner checkbox to auto-populate the owner, or select from list of owners previously entered.

rsonnel Information		
ontract Signature Aut	hority	
Contract Signature Au	thority (contract execution, bid submission)	
		1 of 1 View All
☐ Check here if alr	ready identified as owner	Add Another Person Delete This Person
First Name	Middle Name Last Name	Attach Personnel Resume
Title	Gender Ethnic Group	

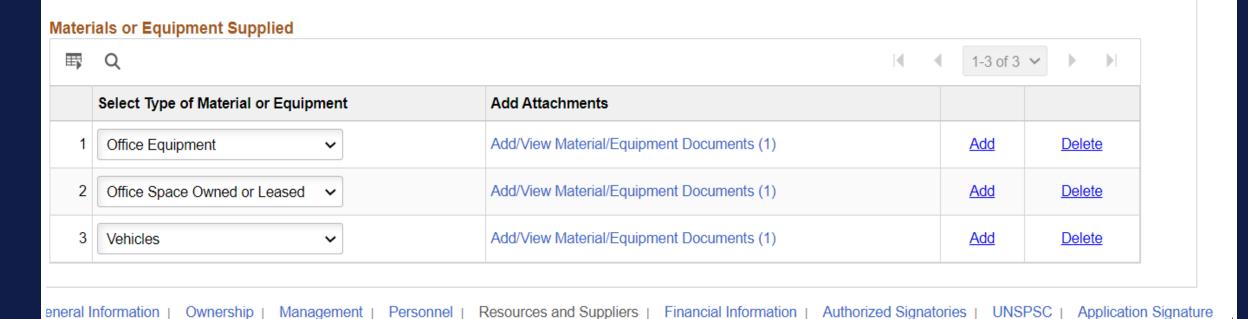


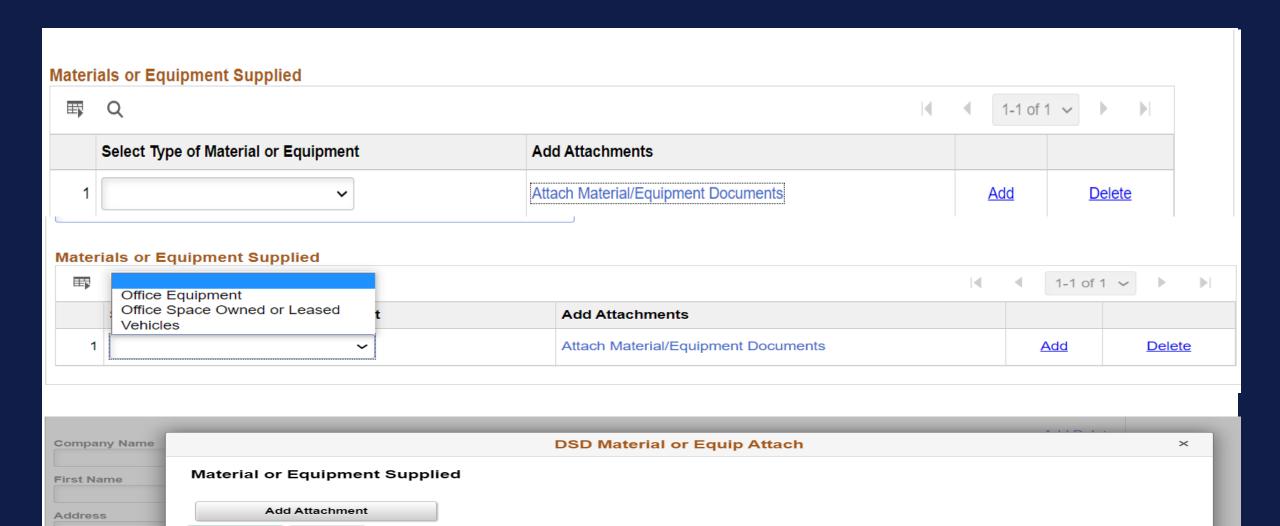
If applicable, identify persons or firms who provide the Attorney or Principal Supplier services





If applicable, identify persons or firms who provide the Attorney or Principal Supplier services





Add Attachments

Attach Material/Equipment Documents

oĸ

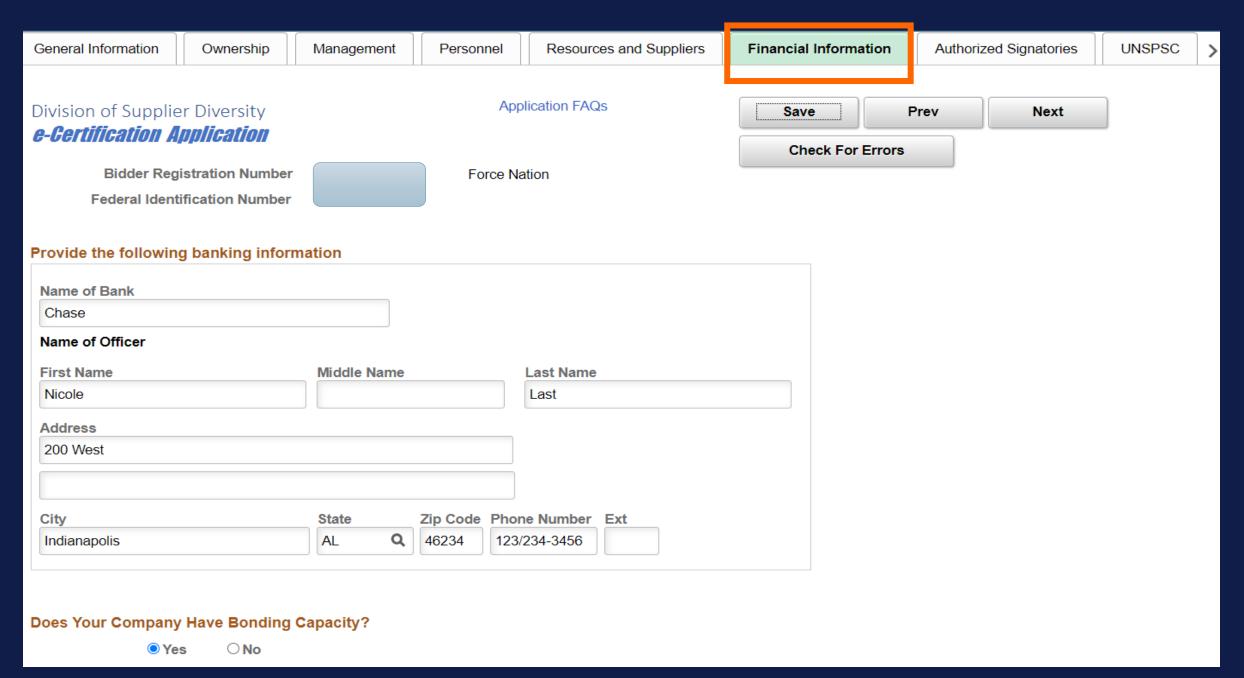
Select Type of Material or Equipment

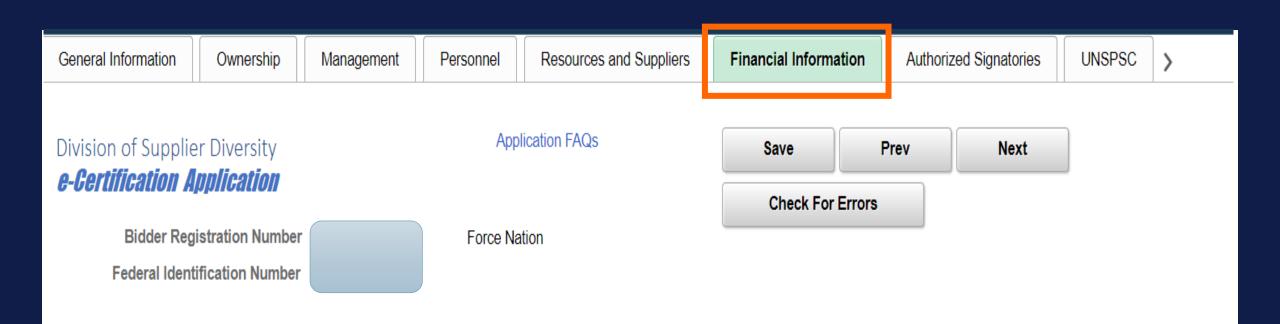
Materials or Equ

Cancel

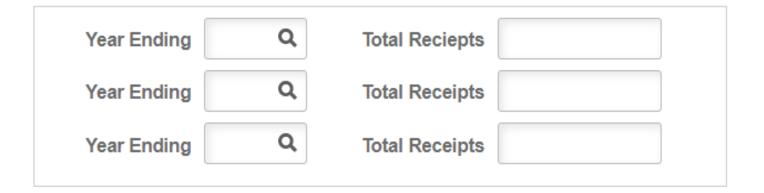
Delete

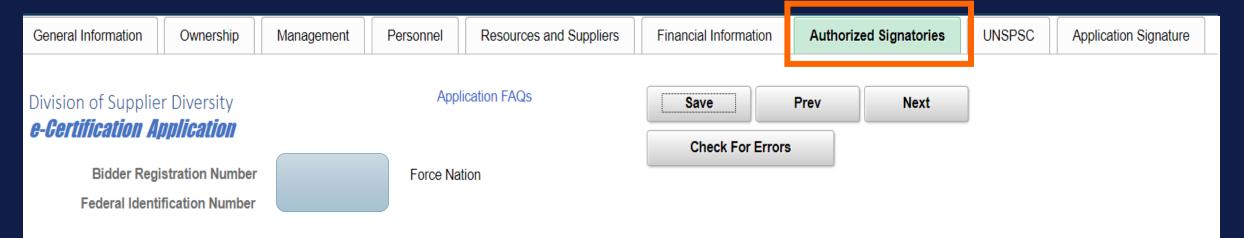
<u>Add</u>



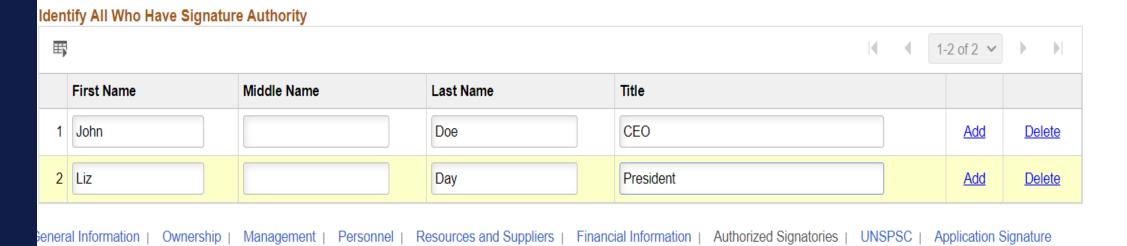


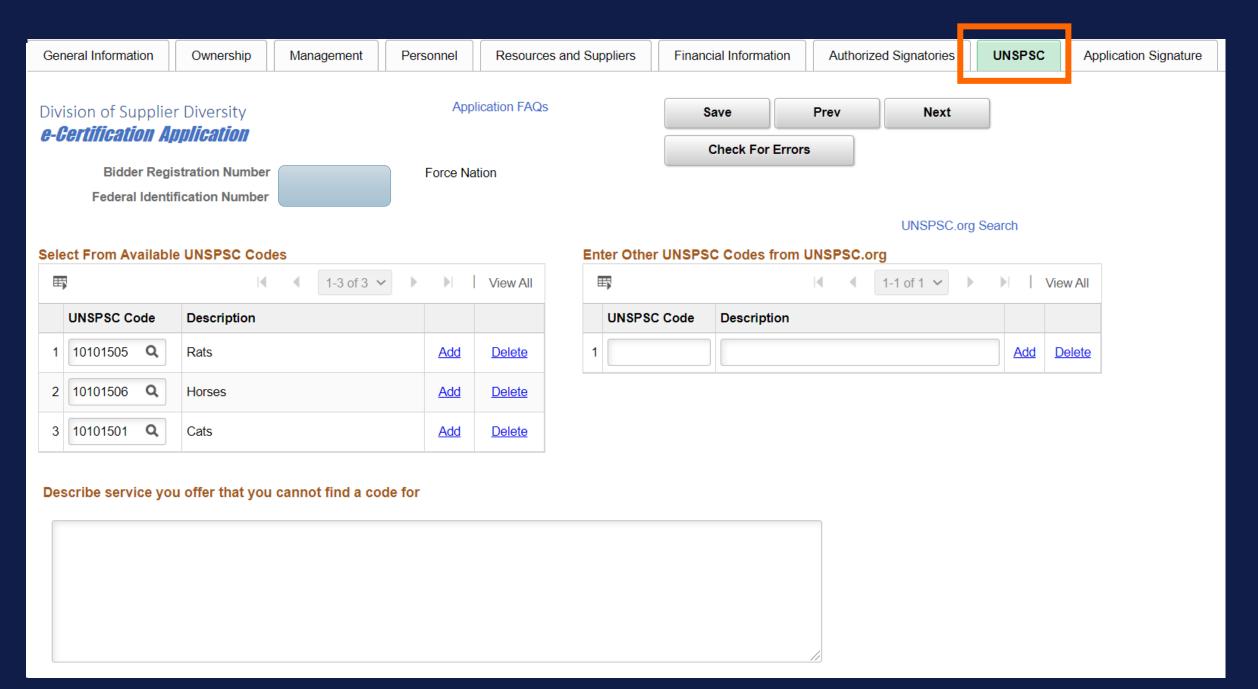
If applicable, specify the gross receipts of the firm for the last three (3) years.

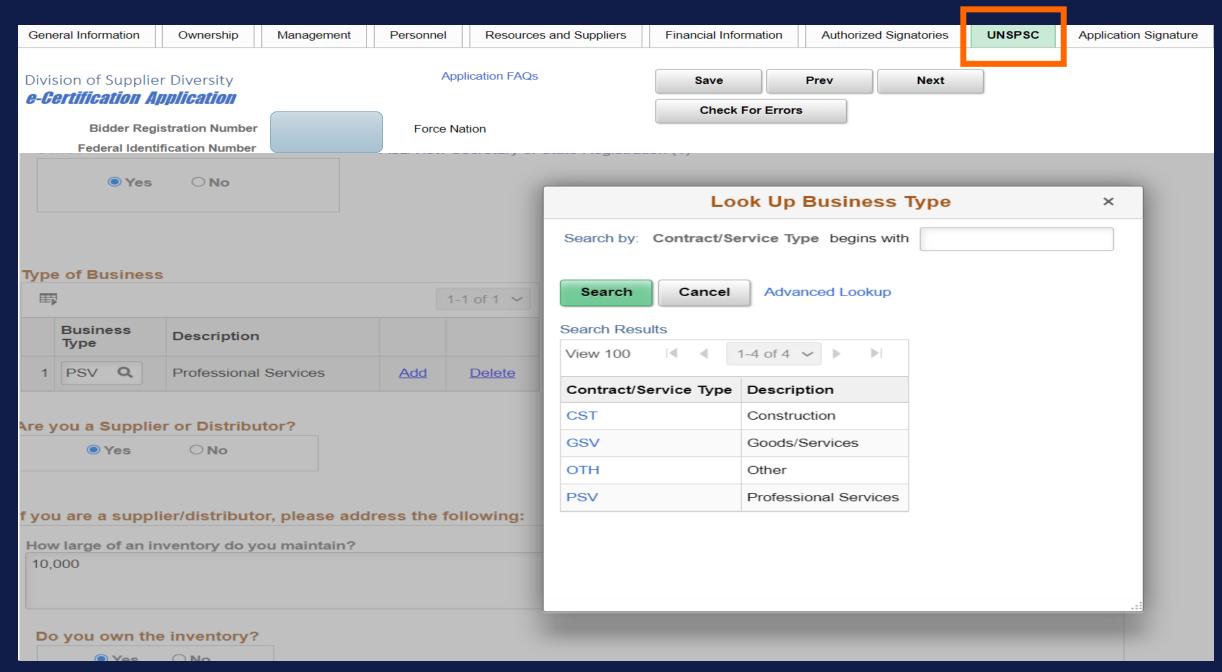


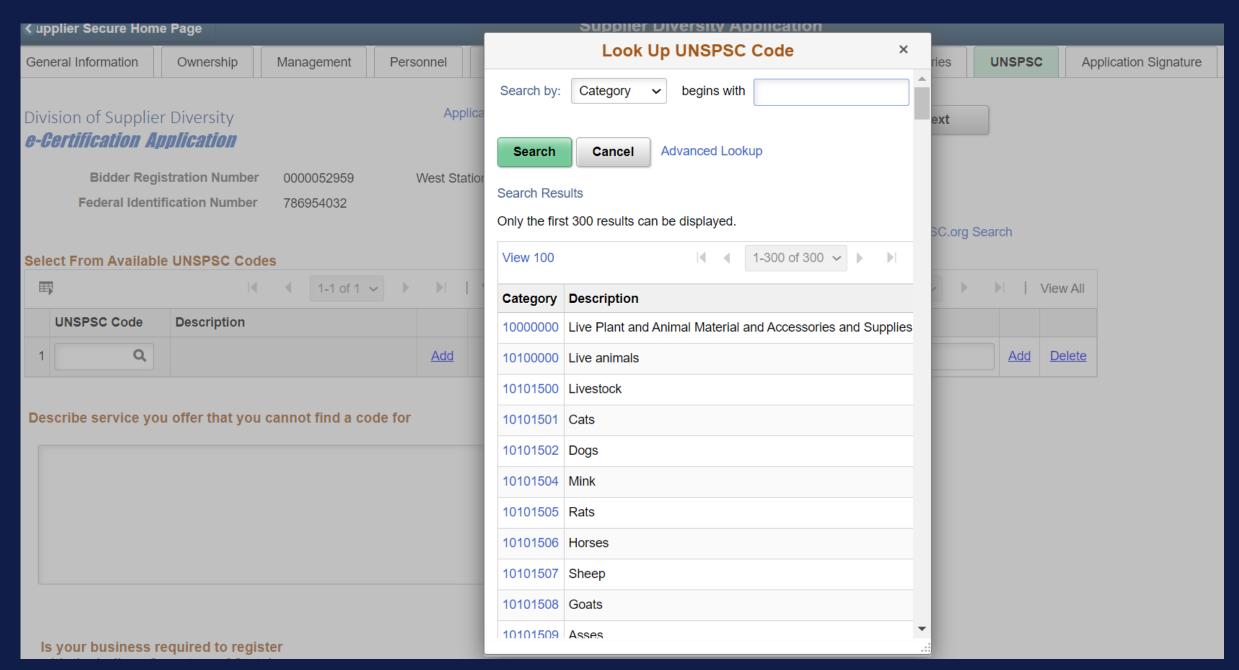


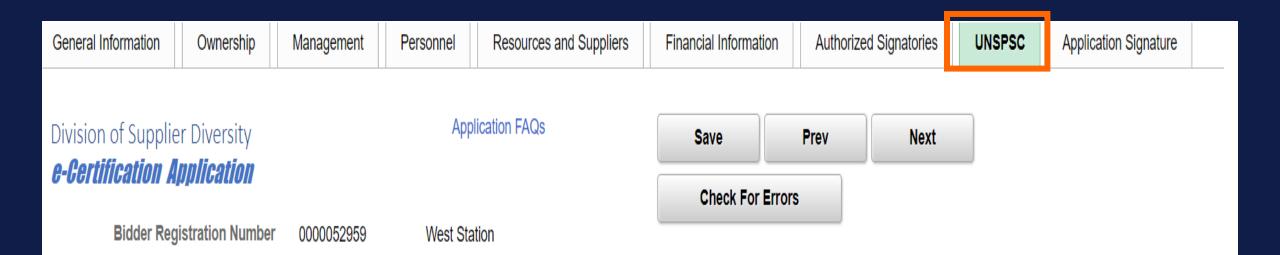
All partners must sign contracts <u>unless</u> a power of attorney is supplied modifying this. In the case of a corporation, only those signatures listed will be accepted. For a not-for-profit organization, the highest-ranking officer's signature is needed. The following persons are duly authorized to execute contracts and related documents on behalf of business.







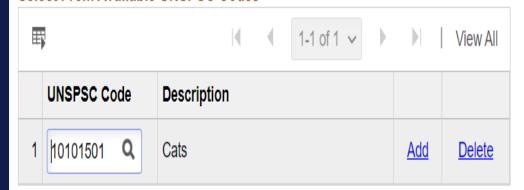




UNSPSC.org Search

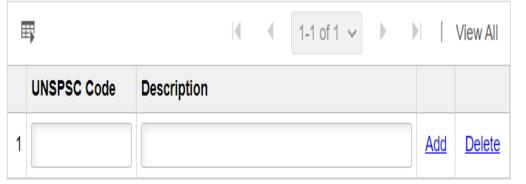
Select From Available UNSPSC Codes

Federal Identification Number

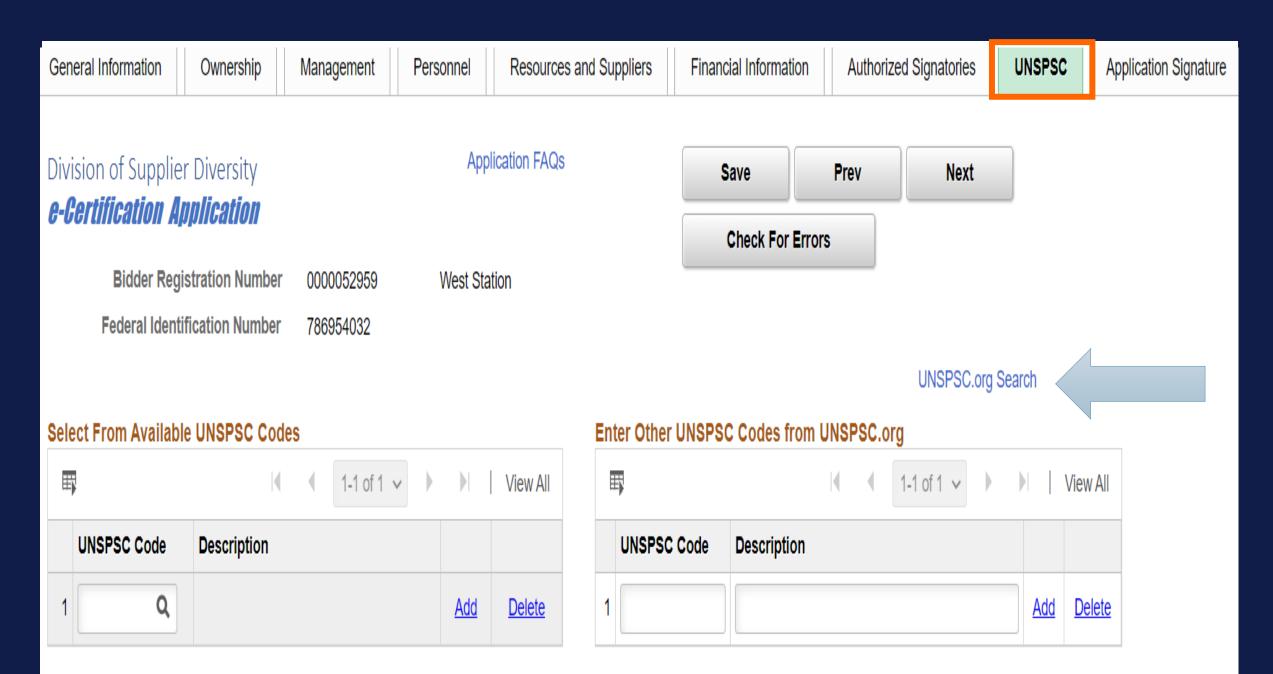


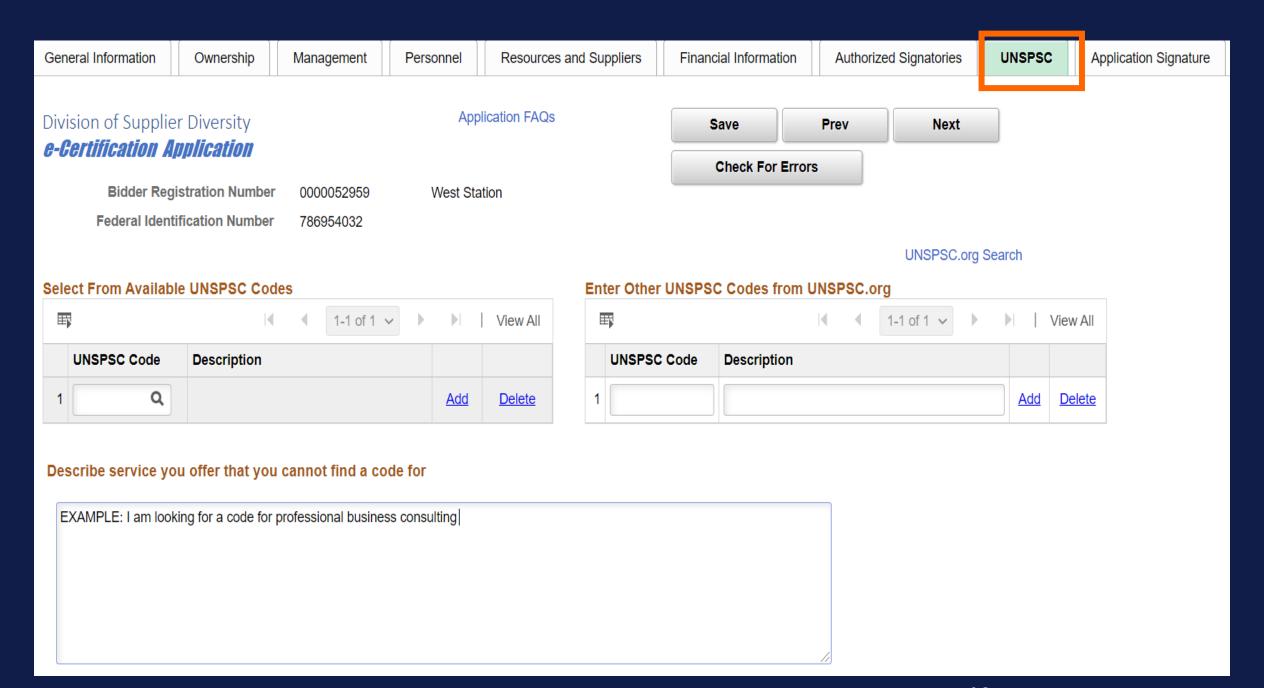
786954032

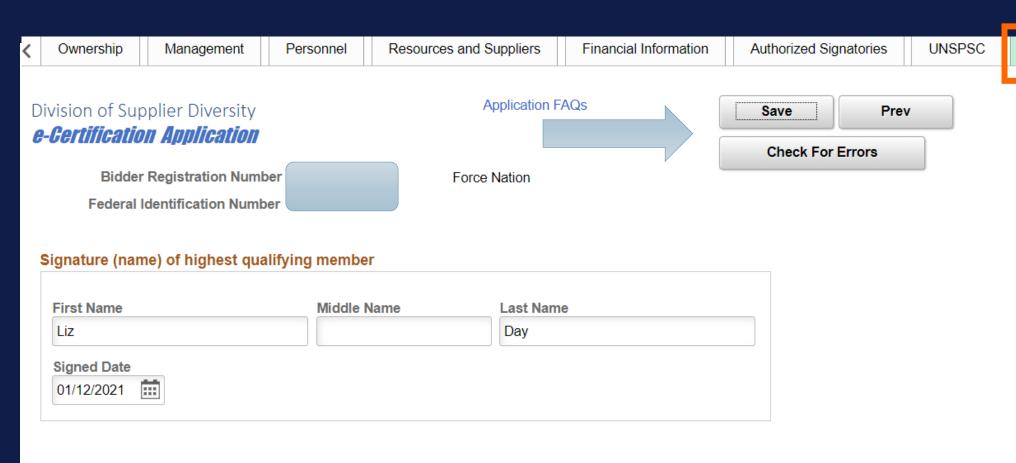
Enter Other UNSPSC Codes from UNSPSC.org



Describe service you offer that you cannot find a code for



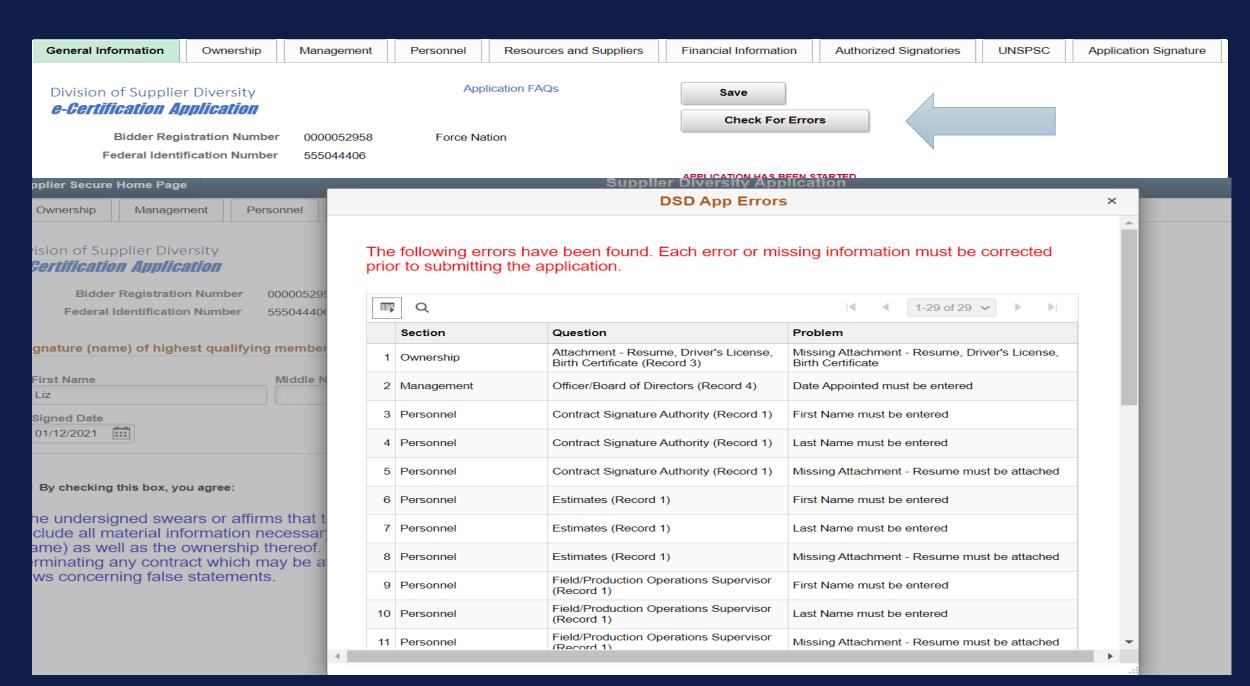


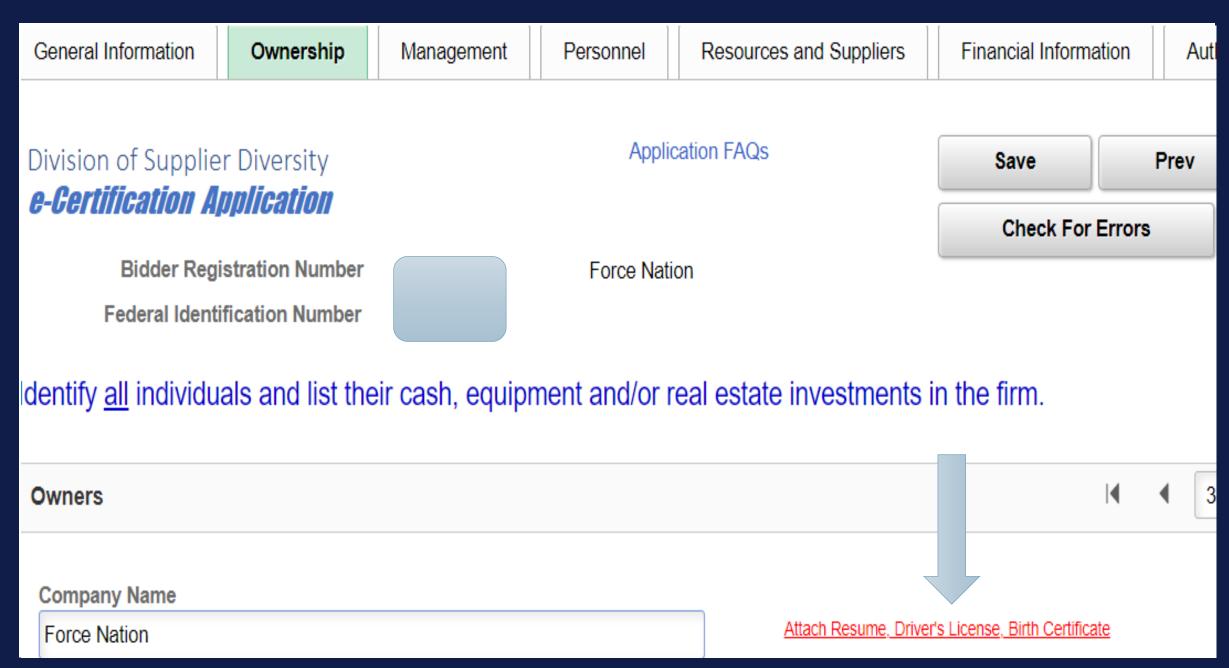


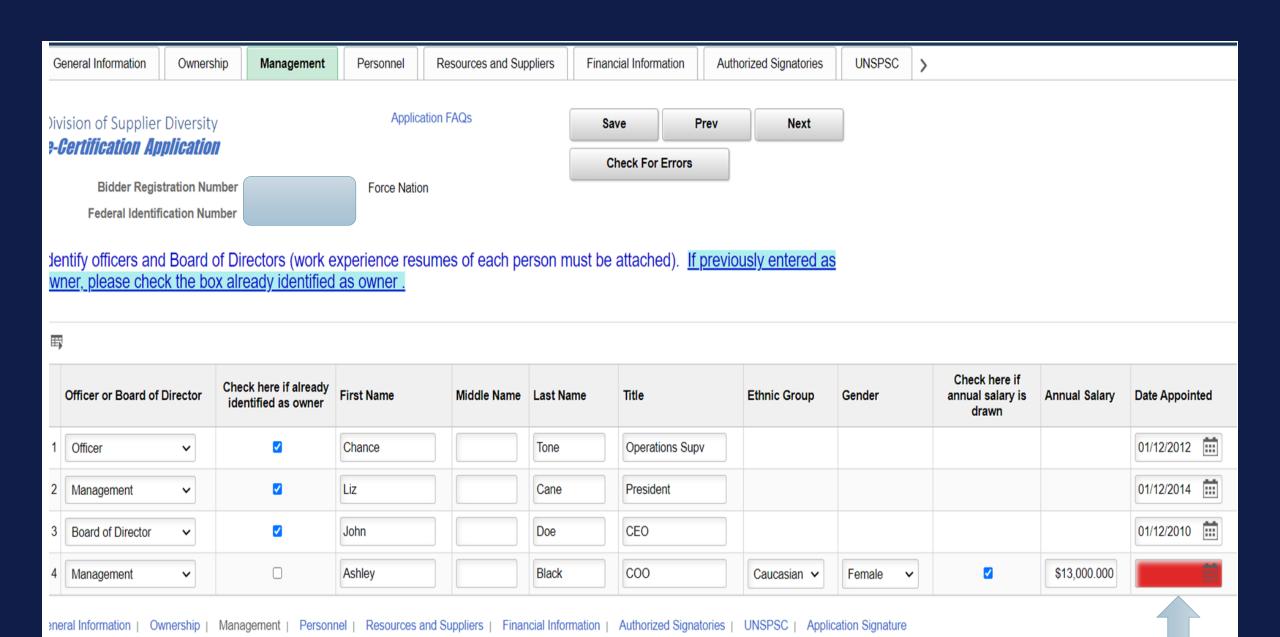
By checking this box, you agree:

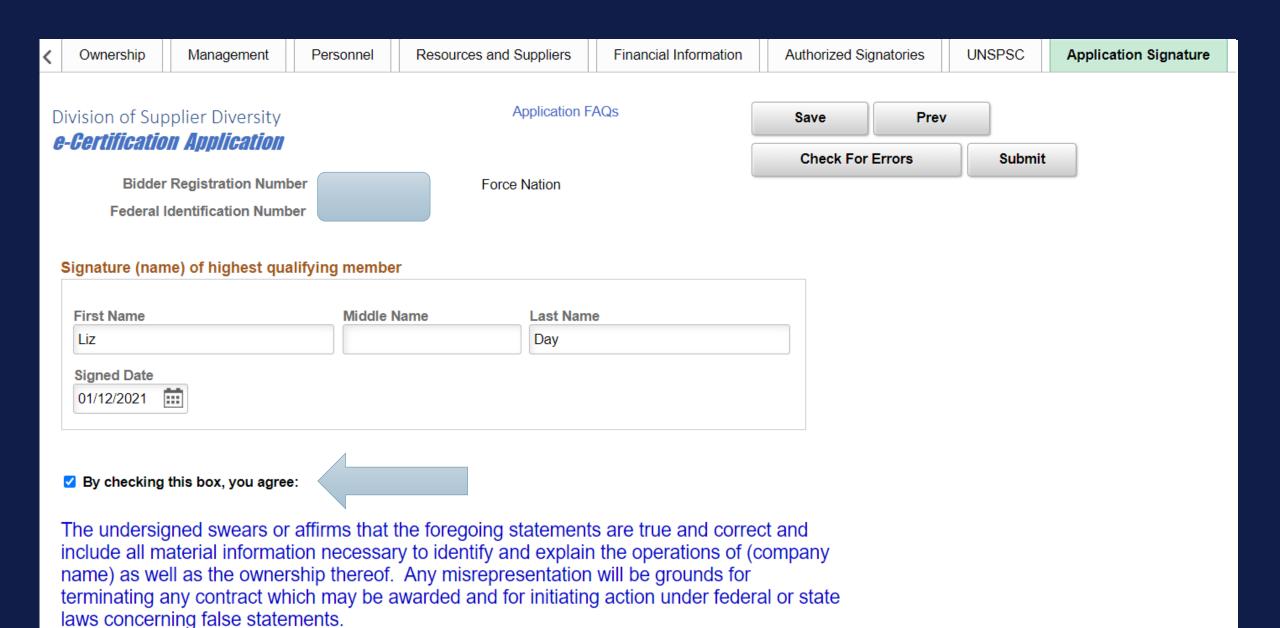
The undersigned swears or affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the operations of (company name) as well as the ownership thereof. Any misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under federal or state laws concerning false statements.

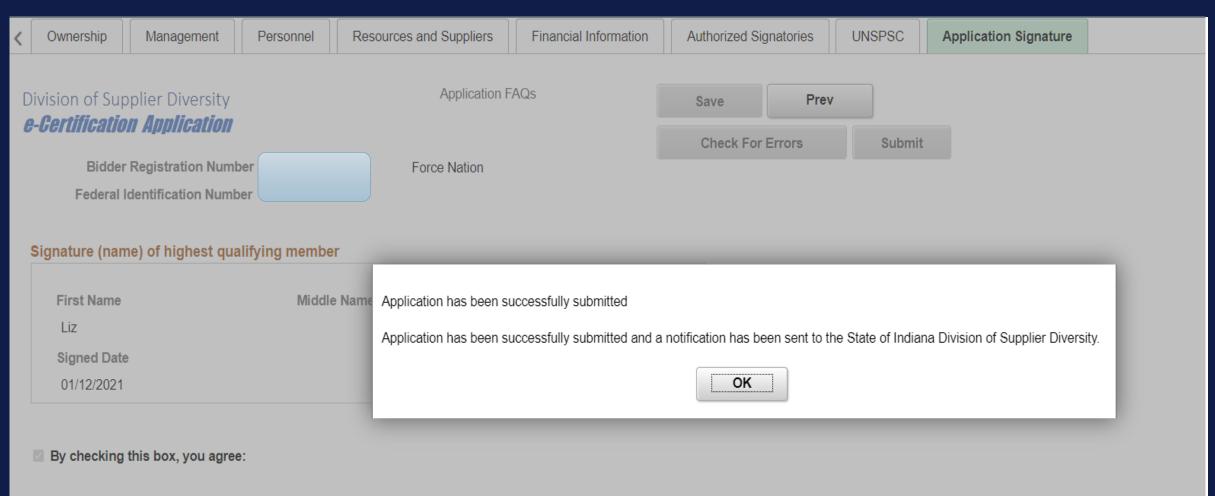
Application Signature



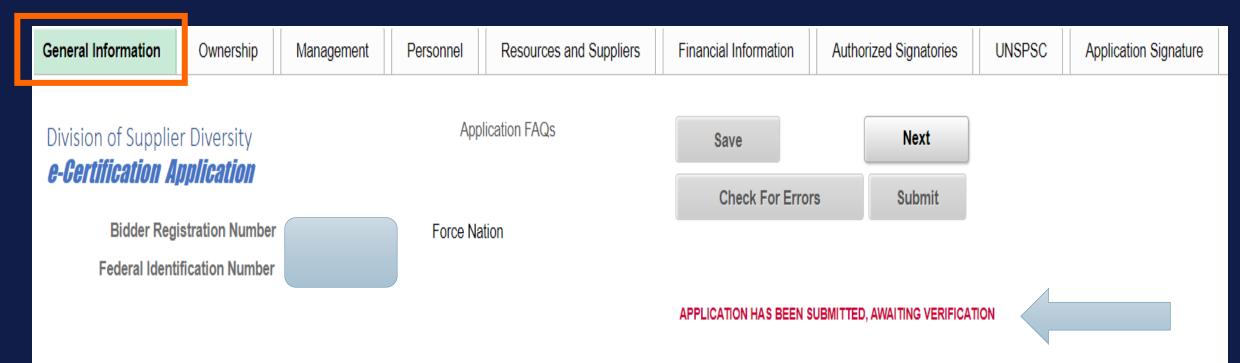








The undersigned swears or affirms that the foregoing statements are true and correct and include all material information necessary to identify and explain the operations of (company name) as well as the ownership thereof. Any misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under federal or state laws concerning false statements.



Which program are you interested in? Please click the checkbox for each program you would like to be considered for certification by the Indiana Division of Supplier Diversity.



Contact Us

402 W. Washington Street, W-462

Indianapolis, IN 46204

Phone: 317-232-3061

Fax: 317-233-6921

mwbe@idoa.in.gov

